

## **NOTICE TO APPLICANTS**

### TO VACATE AND ABANDON A PLAT, STREET OR EXCHANGE

Requests for Vacation and Abandoning a Plat, Street Vacation, or a portion thereof and/or Property Exchanges, located within Sarasota County, require a review by County Staff, public notice, and approval by the Board of County Commissioners.

The number of certified and sealed copies required is necessary to enable this office to more expeditiously process your Petition. Follow the checklist to ensure you have completed all steps and are providing complete documentation.

Florida Statutes, Sec. 177.101, 336.10 and 125.37 requires that notice of intent shall be published in a newspaper of general circulation in the County in which the tract or parcel of land is located, in not less than two weekly issues of said paper. The public notice will be prepared by Real Property staff and forwarded to the classified ad section at the Sarasota Herald Tribune. The Real Property staff notifies the petitioner of the cost of advertisement. The Petitioner will be responsible for payment of the public notices before they are printed in the newspaper. Payment can be made by check or credit card directly to the Sarasota Herald Tribune, Classified Advertising Section. Contact Bobbie Clark at (941) 361-4046. Non-payment will result in postponement and re-scheduling of the public hearing.

The application must be accompanied by all required documents stated on the instruction sheet of intent to vacate a plat per Florida Statute 177.101, or street per Florida Statute 336.09 and 336.10 or exchange per Florida Statute 125.37 and letters of approval or disapproval from all utility companies servicing the area and a letter from all abutting property owners stating they have no objection to the Petition. \*See page two for contact names.

If the property is located within a Homeowners Association ( HOA ), a letter from the association stating there is 'No Objection' of the vacation must be submitted with the Petition.

After approval by the Board of County Commissioners, the Final Resolution is recorded in the public records. Please note that all recording fees will be paid by the applicant.

NOTE: Full processing of a Petition requires approximately 90 -120 days. However, circumstances, technical clarification, or resolution of conflicts with utilities and/or State or County departments may prolong processing time. If, after submittal of your application, you should have any questions regarding the plat vacation, street vacation or exchange of lands process, please contact Sarasota County Real Property Division at 941-861-6868.

To obtain your "Letters of No Objection" submit requests to each of the following:

- **Verizon Florida LLC**  
Attn: Randy Johnson  
1701 Ringling Boulevard  
MC FLSS 4003  
Sarasota, FL 34236-6835  
727-562-1102 Office  
[larry.r1.johnson@verizon.com](mailto:larry.r1.johnson@verizon.com)
  
- **Comcast Cable**  
Attn: Dion Canaday, Construction Manager  
5205 Fruitville Road  
Sarasota, FL 34232  
941-342-3585 Direct  
941-379-5431 Fax
  
- **Florida Power and Light**  
Attn: Mark Byers  
P. O. Box 1119,  
Sarasota, FL 34230  
941-316-6288